

MATERIALS INNOVATION RECYCLING AUTHORITY

FOUR HUNDRED AND FORTY-FOURTH

JUNE 26, 2014

A regular meeting of the Materials Innovation and Recycling Authority (formerly CRRA) was held on Thurs. June 26, 2014, in the Board Room at 100 Constitution Plaza, Hartford, CT. Those present were:

Directors: Chairman Don Stein
Vice-Chairman Barlow
John Adams
Joel Freedman
Jim Hayden
Scott Shanley

Present from CRRA in Hartford:

Tom Kirk, President
Mark Daley, Chief Financial Officer
Jeff Duvall, Director of Budgets and Forecasting
Peter Egan, Director of Environmental Affairs and Operations
Laurie Hunt, Director of Legal Service
Marianne Carcio, Executive Assistant
Moira Kenney, HR Specialist/Board Administrator

Others present: Jay Aronson, Esq., Sandler & Mara; Ann Catino, Esq., Halloran & Sage; Mack McCleary, Deputy Commissioner of the Department of Energy & Environmental Protection; Ed Spinella, Esq.

Chairman Stein called the meeting to order at 9:41 a.m. and said a quorum was present.

PUBLIC PORTION

Chairman Stein said the agenda allowed for a public portion in which the Board would accept written testimony and allow individuals to speak for a limit of three minutes.

As there were no members of the public present wishing to speak, Chairman Stein proceeded with the meeting agenda.

APPROVAL OF THE MINUTES OF THE REGULAR MAY 22, 2014, BOARD MEETING MINUTES

Chairman Stein requested a motion to approve the minutes of the Regular May 22, 2014, Board Meeting. Director Adams made the motion which was seconded by Director Shanley.

The motion to approve the minutes was approved unanimously by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Jim Hayden	X		
Scott Shanley	X		

APPROVAL OF THE MINUTES OF THE SPECIAL JUNE 6, 2014, BOARD MEETING MINUTES

Chairman Stein requested a motion to approve the minutes of the Special June 6, 2014, Board Meeting. Director Adams made the motion which was seconded by Director Shanley.

The motion to approve the minutes was approved unanimously by roll call. Chairman Stein, Vice-Chairman Barlow, Director Adams, Director Freedman, Director Hayden, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Jim Hayden	X		
Scott Shanley	X		

REMARKS FROM DEPUTY COMMISSIONER MCCLEARY

Deputy Commissioner of the Department of Energy & Environmental Protection (hereinafter referred to as “CT DEEP”), Macky McCleary, addressed the Board. Chairman Stein noted that the MIRA Board is currently short three Directors and is very interested in filing those appointments. Deputy McCleary explained that the CT DEEP is looking to fill these appointments as well.

Deputy McCleary said Bill 1494 presents several challenges as well as opportunities and key decisions which need to be made by the MIRA Board and the CT DEEP.

Deputy McCleary and the Board members discussed the future of MIRA and agreed that a more formal meeting would take place at the next regularly scheduled Board meeting on Thurs. August 21, 2014.

REVIEW AND RECOMMEND RESOLUTION REGARDING THE LANDFILL DIVISION BUDGET

Chairman Stein requested a motion on the above referenced item. The motion was made by Director Freedman and seconded by Director Shanley.

RESOLVED: That the fiscal year 2015 Landfill Division Operating budget totaling \$809,500 be adopted as presented at this meeting.

FURTHER RESOLVED: That the President is hereby authorized to approve the use of funds from the following Landfill Division Reserves, as appropriate, to pay for costs and fees incurred during fiscal year 2015 in accordance with the operating budget adopted pursuant hereto, as presented and discussed at this meeting, provided that all purchases of goods and services shall comply with the requirements of the Authority's Procurement Policy:

Shelton Landfill Post Closure Reserve
Waterbury Landfill Post Closure Reserve
Wallingford Landfill Post Closure Reserve
Hartford Landfill Post Closure Reserve
Ellington Landfill Post Closure Reserve
Landfill Operating Account

Mr. Daley said when the other division budgets were adopted in February management postponed adoption of the landfill division because at the time the nature of the transfer of the landfills to the CT DEEP and what type of budgeting would be required were not known. He said at this point the nature of the transfer is better understood. Mr. Daley explained there will be a transition period which straddles FY'14 and FY'15. He said the MOU provides for an anticipated transfer date of July 30, 2014, for all of the landfills (other than Hartford) and a transfer date of Hartford will occur after the closure is certified, which is expected in November.

Mr. Daley said management is seeking spending authority for FY'15 for the landfill division. He said management put together a straightforward landfill division budget which reflects two months spending in FY'15 for all landfills (other than Hartford) and a six month budget for Hartford based on those transition time frames.

Mr. Daley said on the personal services side the MOU with CT DEEP has a \$21,500 fixed payment per month for services to take MIRA through the transition. He said this administrative reimbursement was budgeted for on the personal side rather than budgeting for salaries for individual landfills. He said the Hartford landfill is the exception because MIRA is not yet being reimbursed for Hartford so there is a straight line budget in the Hartford landfill for those salary allocations.

Mr. Daley said the CT DEEP has waived the permit fees for FY'15 and those fees were zeroed out in the budget and not carried forward from FY'14 to FY'15. Mr. Daley noted concerning insurance, management has budgeted the two months insurance amounts and the six months for the Hartford landfill. He said by the next Board meeting there will be further presentations concerning the new proposed policy. Mr. Daley said all together the landfill division budget for FY'15 totals \$809,500 spending which will be reimbursed by the CT DEEP other than Hartford prior to its closure.

Director Shanley asked if there is a working number for the ongoing insurance costs. Mr. Daley said the range of the renewal costs for insurance strongly depend on what type of policy length the Board selects and could be anywhere from \$300,000 - \$800,000.

The motion previously made and seconded was passed unanimously by roll call. Chairman Stein, Vice Chairman Barlow, Director Adams, Director Freedman, Director Hayden, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
Jim Hayden	X		
Scott Shanley	X		

PRESIDENT’S REPORT

Mr. Kirk said the transfer of the landfill reserves to the Office of Policy and Management is just about complete. He said he will be attending the Policy Board meeting in Wallingford and according to the terms of the prior Board budget and successful passage by the Policy Board of the resolution MIRA will be able to transfer the money to the State.

Mr. Kirk said management is in the process of transitioning from CRRRA to MIRA. He said there is a noteworthy requirement in the new legislation to have MIRA work cooperatively with the CT DEEP in consultation and participation in new technology development. Mr. Kirk said management interprets this language to mean that MIRA requires CT DEEP’s blessing before pursuing new ideas in technology. He said management plans to work with Deputy Commissioner McCleary in securing advance approval for such actions in conjunction with procuring a letter for MIRA’s file before pursuing trash to fuel initiatives.

Mr. Kirk said in the future MIRA would like to attend both CCM and COST meetings and provide a fifteen minute presentation and take a survey of the members of both organizations to try to develop a focus group of towns to determine how communication issues should be addressed going forward. The Board discussed several approaches. Director Freedman said he would like to see a plan from management on how they intend to build and develop customer relationships at the August meeting.

Mr. Kirk said the grand opening for the solar panel project is tentatively set for September 4, 2014. He said the Mayor of Hartford is available although a response from the Governor’s office has not been received as of yet.

Mr. Kirk distributed a proposed new MIRA logo from the winner of the internal logo contest at MIRA. After some discussion the Board suggested a few slight adjustments to the logo before it is brought back for Board approval in August. Mr. Kirk said notices were made to contract holders that

CRRA is transitioning to MIRA and communicating further substitute changes will be done after more transition information is obtained.

EXECUTIVE SESSION

Chairman Stein requested a motion to enter into Executive Session to discuss pending litigation and RFP responses. The motion, made by Vice-Chairman Barlow and seconded by Director Adams, was approved unanimously. Chairman Stein asked the following people join the Directors in the Executive Session:

- Tom Kirk
- Mark Daley
- Peter Egan
- Ann Catino, Esq.

The Executive Session began at 11:10 a.m. and concluded at 11:55 a.m. Chairman Stein noted that no votes were taken in Executive Session.

The motion previously made and seconded to go into Executive Session was approved unanimously by roll call. Chairman Stein, Vice Chairman Barlow, Director Adams, Director Freedman, Director Hayden, and Director Shanley voted yes.

Directors	Aye	Nay	Abstain
Chairman Stein	X		
Vice-Chairman Barlow	X		
John Adams	X		
Joel Freedman	X		
James Hayden	X		
Scott Shanley	X		

ADJOURNMENT

Chairman Stein requested a motion to adjourn the meeting. The motion to adjourn was made by Vice-Chairman Barlow and seconded by Director Adams and was approved unanimously.

There being no other business to discuss, the meeting adjourned at 11:26 p.m.

Respectfully Submitted,

Moira Kenney
HR Specialist/Board Administrator